**SU Council Agenda**

Thursday 1st

December

AM11/

Microsoft Teams



**Item 1 – Welcome from the Chair (18:05 – 18:10)**

Council Chair to bring meeting to order, welcome Officers and confirm attendance, absences and apologies.

**Item 2 – Approval of minutes from the previous meeting (18:10 – 18:15)**

Council to approve minutes from previous meeting as an accurate record (minutes available online and in Appendix A).

**Item 3 – Matters Arising (18:15 – 18:25)**

Councillors are able to raise any issues which they believe require immediate attention. Vice Chair to raise matter regarding the current Chair vacancy.

**Item 4 – Attendance Log and Task Tracker (18:25 – 18:35)**

Chair to check historical attendance log is correct (Appendix B). Chair will ask for updates on task tracker (see Appendix B) on actions completed.

**Item 5 – Action Tracker and Officer Updates (18:35 – 18:55)**

Chair will ask for updates on action tracker (see Appendix B). The action tracker tracks actions agreed at meetings and those responsible for them. Part-time Officers (excluding School Reps) to update Council on a summary of the work they have undertaken since the last meeting.

**Item 6 - School Rep Reports (18:55 - 19:15)**

School Reps (for ICE, FBCDI, and SSHS) to summarise reports with feedback from students and Course Reps. These reports are available in Appendix C. Council to then discuss issues and potential solutions.

**Item 7 – Sabbatical Officer Reports (19:15 – 19:45)**

The President and Vice President to report to Council a summary of the work they have undertaken so far. Council may then ask questions of the Sabbatical Officers. Both the President and Vice President goals are in Appendix D.

**Item 8 – Motions Debate (19:45 – 19:55)**

Council to consider, discuss, debate and (if appropriate) amend policy which has been created in response to an idea gaining more than 30 interactions through Student Say. Full motions are included in Appendix E.

**Item 9 – AOB (19:55 – 20:00)**

Discussion of any other appropriate business deemed appropriate by the Chair.

**Appendix A**

Student Council

**21/11/22**

*Present:*

Caitlin Fieldhouse – CF

Eliza Dolly - ED

Evie Hudson - EH

Jessie Barker - JB

Humaira Khan – HK

Kelsey Howard-Matthews - KHM

Lisa Herbrig - LH

Rachel Ward - RW

*Staff present:*

Louise Brenkley - LB

*Absent with formal apologies:*

Kieran Clarke – KC

Sonya Karamzalieva – SK

Sophie Strangeway – SS

Thomas Noble - TN

KHM opened the meeting

KHM made announcement that NA had resigned as Chair and explained that, as Vice Chair, RW would act as Chair for the meeting

**Item 1 – Welcome from the Chair**

RW thanked everyone for attending, confirmed attendances and apologies and confirmed the meeting as quorate

**Item 2 – Approval of minutes**

RW stated that minutes would be taken as read and approved

**Item 3 – Matters Arising**

KHM asked LB to note any actions arising for KC in his absence and communicate any actions to KC

**Item 4 – Action Tracker, Task Tracker and Attendance Log**

RW referred to action tracker and received items

RW asked JB for any further updates regarding the event on 30th November

JB said she waiting to hear from KC about any further updates and confirmed that what she knows is on the Action tracker with no exact times for the event yet confirmed

*\*Action – KC to communicate to JB the times for the Andy’s Man Club event\**

RW announced that she was stepping out of Chair role for item 4 to give her updates on Sustainability Officer actions

RW explained in more detail about the marketplace idea for the Swap Shop

RW updated about meeting with Charlie regarding a working group

RW explained she had discussed with Jack in accommodation to set up a way to show energy usage (e.g. Smart meters) to raise awareness of energy costs and to prepare students living on campus to help with understanding energy payments when they move out of campus accommodation

ED said she wasn’t aware of having to complete an Action Tracker

**Item 5 – Officer Updates**

ED described how she is working on setting up self-defence for female students and staff and has a meeting on Wednesday with a relevant contact

ED explained that she had been speaking to team leaders from men’s football about women’s issues and mindsets and is waiting to hear back from the Chair about running some educational workshops

ED asked Council about the possibility of changing the name of the Womens’ Officer to Womens’ and Trans Officer

KHM explained that we, as a Students’ Union, would not be able to do this as the liberation groups are defined by the NUS and this is something that we cannot just change

EH added that Trans is included under the definition of ‘woman’

KHM explained that it would be better not to separate the two under the same definition

ED agreed that she doesn’t want to divide the group but that she also doesn’t want anyone to feel excluded

RW stated that labelling could be potentially problematic

KHM added that there is LGBTQ+ liberation group and also further confirmed that the NUS constitution sets the rules for groups and they cannot simply just be changed

KHM referred back to ED’s idea for the football teams and suggested contacting Matty about other men’s teams

KHM expressed that any self-defence training needs to be delivered by trainers who hold certain qualifications in order for it to be officially classed as self-defence

KHM suggested looking in to any funding for external agencies to deliver training

LH said that she is President of a sports team so she could offer perspectives on women’s issues

RW reminded ED to look at the agenda and minutes before future meetings

EH explained how postgraduate students often feel misconceived regarding their career paths and raised that she feels more opportunities should be open to postgrad students

EH added that she is on the academic board and will bring it up at the next board meeting

EH described the podcast project she is working on within ICE and how this could be a useful tool for students to access to help inform future choices and also a tool for lecturers to signpost students to

EH commented on postgraduate students’ feedback that they don’t have any access to eating in the evening on campus and asked about the opening times of the student bar

KHM clarified that there are issues with opening times of the bar and explained that we have consultation with an independent source regarding commercial service

KHM offered a possible temporary solution to have pot noodles and microwave meals for sale in the shop

RW said that she had also spoken to Simeon regarding postgrad students not having access to any food on campus in the evenings and the possibility of keeping the shop open later and stocking other things

EH said she will ask for feedback on what postgrad students would like to see in the shop

RW congratulated EH on the podcast idea

EH said that this should benefit students

ED also supported podcast idea

LH explained that she is working on International Day calendar and has had responses from students and will contact student comms

KHM said that the university’s International Day was postponed but it will be back

JB asked about postgraduate placement opportunities as a postgraduate student herself and placements and asked if there could be any volunteering placement opportunities

EH said that she will put this to the next academic board

KHM added that she will also bring this up at the next LTSE committee

RW said that she is happy to raise it at LTSE

CF gave update on Disability History Month and that she has been working with the library

CF explained that she has spoken with Simon from library about Evision to make it more accessible and that she is currently working on putting together a disability access group

CF explained how she is trying to get more PSCs trained in disability non-medical help

CF updated that she had posted a Kindness Day on her own socials to raise awareness of disability non-medical help to encourage people to ask first to offer help rather than assuming people need help or assistance

CF added that she is still working with Student Ambassadors on creating accessible tours

EH commented that she supported CFs work

RW thanked CF and added that she supported her work

JB added that her and KC are pushing the Movember campaign and has been her main focus this month

JB explained that she is also looking at mental health key events to put in the diary for future event planning and that a Mental Health day is being planned for May

JB asked about her Student Say idea and the handover from last year’s officer to have mental health apps as she was unsure as to what last years’ officer meant by this

JB asked if any apps could be added to MyLTU

KHM explained that this was not brought to any council meetings last year so was also not sure what apps last year’s officer was planning

RW added that there are difficulties in contacting last year’s officer but, as she understands, they are self-help apps

RW asked about the possibility of posting these at end of lectures

JB confirmed that she was unsure as to what apps could be used and will look in to this

KHM suggested speaking to Matt Nunnerley

KHM said that she will also ask Toby Chelms

JB wondered where MHWS at the University were at in terms of wait times and any improvements to the service and asked if Toby Chelms was the contact for this

KHM confirmed Maria Tierney and Toby Chelms in the MHWS

JB said that she will contact the above

**Item 6 – School Rep Reports**

KHM gave a summary of BCDI feedback in SS’s absence

KHM said that she would bring matters up at LTSE and bring to the attention of relevant staff

CF asked what LTSE is

KHM explained to CF

EH asked if she could attend LTSE in place of RW

KHM said that she will ask Catherine O’Connor

HK typed in the chat that she and SK want to do the Time To Talk day together in February

**Item 7 – Sabbatical Officer Reports**

RW confirmed that KC did not submit his updates before the deadline and will therefore be circulated by LB tomorrow

KHM Summarised her updates:

The Look After Your Mate training in December is the same date as Student Council meeting so she will look into January dates

ED asked what the training is on what it involves

KHM explained and offered to send the information over

CF asked who could do the training

KHM explained that it is for Student Council members in the first instance

KHM put forward options for the volunteer experience – 1. Cover £10 per person cost of a Christmas meal for Student Council to go out somewhere or 2. have a movie and pizza night in the auditorium for Student Council and Course Reps together

KHM added that this could be held after Christmas and asked members to message her with their preferences

KHM explained that future drop-in sessions will be communicated members and reps

KHM described that placement offers/opportunities for postgrad or masters students could possibly be trialled after elections

EH supported this idea

KHM will speak to Lisa Burton regarding this

KHM explained that her work on the bye laws is still ongoing

KHM described how the feedback for TEF can be sent out when it is ready

KHM announced the next Student Say Day for Wednesday 30th November and encouraged all members to submit ideas

JB asked if students can submit more than one idea

KHM confirmed yes

KHM also encouraged Council members to promote Student Say Day and the Student Say platform to all students

KHM summarised cost of living and asked if members wanted to feed-back about any of these services then it is welcomed

RW asked if there was more knowledge about the criteria for students to be able to access the services

KHM said that she will look into this

EH added that campus accommodation prices are being frozen

HK asked about her Student Say ideas that she had submitted

LB thanked HK for submitting her ideas and agreed that they were great ideas but these things are already in place

KHM explained that posts will be going out about endometriosis

KHM described a possible article she could write for WonkHE who she has been communicating with

KHM added that she is excited for this

KHM explained that engaging with BAME community is still ongoing

EH added that a lecturer in ICE had their own BAME focus group and suggested speaking with the lecturer for potential BAME Officer representation

KHM asked for any questions from Council members

RW congratulated on KHM on work on endometriosis

EH also supported KHM’s work on this

KHM sked CF for book recommendations so she could do a book review to support her work on her campaign with the library

RW also asked for CF to send any book recommendations

ED also supported KHM’s work on endometriosis

ED asked if other trackers for medical conditions could be put on as apps too

KHM explained that this could be possible if it is an app that is endorsed by medical professionals

RW asked for any comments on KC’s goals

JB asked again about times for the Andy’s Man Club event

LB will put as an action for KC to confirm the time

EH raised concerns about memberships for sports teams not been dealt with or responded to

KHM suggested to raise this with Charlie if students are not getting a response

ED asked if there was any funding available for memberships

KHM explained unfortunately no as the Student’s Union is a not for profit charity are unable to give money that would then come back into our funds

LH raised that she would like to see a clubs and societies voice feedback

KHM confirmed that as Vice President, KC would be the connection between sports and societies and including students

LH raised concerns that she felt like this wasn’t happening

KHM confirmed that Student Council was the place to hold Officers to account and to email if any concerns

ED said that KC had communicated to her that he does listen and that he has been having some recent leave from work

RW asked LB to note actions for KC: Green Impact updates and SU advice updates

**Item 9 – AOB**

RW moved to item 9 as no responses gaining 30 interactions or more on Student Say

KHM raised the UCU strikes and explained what the strike action was for

KHM described how she was putting this to Council because there were 65 signatures from students supporting the strike and needs to determine if the Students’ Union need to put out a statement

JB asked which dates were strike dates

KHM confirmed 24th, 25th and 30th November

KHM asked for Council’s views: neutral - 1, against - 1, for - majority

KHM described the World Cup situation regarding showing matches in the bar

KHM explained that she is personally not supporting it this year and that the bar are showing are showing the matches currently but if any anyone hears of any backlash then we need to know

KHM stressed that whilst we do not hold the same values, we want to be inclusive for all students (football supporters and diverse groups)

CF raised a concern regarding student inclusion plan policies changing to no longer allow extra time for some multi-choice question assessments or exams

KHM acknowledged that CF had already expressed this concern to her and will pursue this

JB asked what support would be available for students during strikes and who is striking

KHM explained that we don’t know names of any individuals who are striking due to confidentiality

RW thanked Council members in attendance and declared the meeting closed

**Appendix B**

Completed Task Tracker

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What was it? Include whether it is a****Campaign/Event/Policy** | **Who was involved?** | **When was this completed?** | **Did you get Student feedback? - if not how can you get it?** | **Progress. (section for later gained Student Feedback)** |
|   |   |   |   |   |
|   |   |   |   |   |

**Caitlin Fieldhouse (LTSU Disabled Students’ Officer)**

**Completed Task Tracker**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What was it? Include whether it is a****Campaign/Event/Policy** | **Who was involved?** | **When was this completed?** | **Did you get Student feedback? -if not, how can you get it?** | **Progress.**  |
| International Day of Sign Languages | Myself, Students within all faculties  | 23rd September  | Yes | - Instagram Post to encourage others to learn sign language- This encouraged me to create British Sign Language student say, which has now been passed on Student Say  |
| Cerebral Palsy Awareness Day | Myself, Students, LTSU Student Trustee | 6th October 2022 | Yes | - Promoted on Instagram and shared other creators posts as I do not know much about this disability- Worked with Student Trustee to develop my understanding and they shared her post  |
| Dyslexia Awareness Week | Myself, Kelsey, Stephen Campbell | Week of 7th October  | Yes | - Students appreciated and recognised the support available.  |
| World Arthritis Day | Myself  | 12th October 2022 | Yes | - Students were encouraged to seek support from disability services, including creating student inclusion plans related to Arthritis. |
| World Sight Day | Myself, students, LTSU Student Trustee | 13th October  | No | - Posted on LTSU Student Trustee’s Instagram as they work heavily with blind and partially sighted organisations - No current plans to collect student feedback but engagement on social media was good.  |
| World Kindness Day | Myself | 13th November 2022 | N/A | - Shared the importance of kindness from a general aspect and tips on how to be kind but considerate to disabled individuals within the community |
| Use the MyLTU app to update students on any issues around campus | Myself, MyLTU steering group |  | Yes!  | - Questions were raised about whether all students are receiving these updates or only ones with specified Student Inclusion Plans |
|  |  |  |  |  |

Action Tracker

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What is it? Include whether it is a****Campaign/Event/Policy** | **Who is involved?** | **When - is there a timeframe for planning?** | **Who is it aimed at?** | **Progress** |
| Event - Talk from Andy’s Mans Club about men’s mental health for Men's Health Month (November) | Jessie (Mental Health Officer), Kieran (Vice President), Andy’s Mans Club (men’s suicide prevention charity) | 30th NovemberStudent Bar | Staff and students who identify as male | In progress – event is booked for 30th November |
| Homeless hamper- Donate non-perishable goods, home baking, items of clothing  | Rachel (SO), President (Kelsey) | End of November/ December | People who help the community, and reduce waste | Discussion with President- who has spoken to Charlie about logistics |
| Swap shop (campaign) | Rachel (SO) | Set up by February | Students/Staff | Set up initial shop on selected website (to update at the council meeting) |
| Looking at Green Impact criteria | Rachel (SO), Charlie, Louise | Ongoing throughout the year | Union, students and staff | Been in talks with union staff and some members of uni staff to talk about potential plans for green impact and how I can create the best campaign goals this year  |

**Caitlin Fieldhouse (LTSU Disabled Students’ Officer)**

**Action Tracker**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **What is it? Include whether it is a****Campaign/Event/Policy** | **Who is involved?** | **When- is there a timeframe for planning?** | **Who is it aimed at?** | **Progress.** |
| Inclusive spaces and accessibility to SU services e.g. Accessible door  | Myself, Kieran and facilities, Danielle Metcalfe, Stephen Campbell  | Year long-project | Students with accessibility needs | - Continued meetings from July to October, waiting for facilities to respond to decide on whether the master plan should take priority, or the door should be put in place |
| Accessibility e:vision | Simon Mason, development and support analysts teams, Sarah Jacques, Russell Brown | Year-long project | Students | - Creating an accessibility group of students and staff to work collaboratively with Simons team on collecting feedback, student registration process, and module registration- Currently talking to students from different accessibility needs to further this group creation |
| Disability History Month – Library display, social media post, Blog for DHM | Library services, Kelsey, Myself, Student Comms | 16th November – 16th December | Everybody (Educational) | - Instagram post to talk about DHM- Digital display for the library to raise awareness for DHM- Meeting with library services and Kelsey to discuss logistics- Physical Book Display with the Library- Event planned with Student Comms in the atrium for w/c 12th December to 'round off’ DHM- Flyers for DHM atrium event - Promoting support with disability services |
| Sign Language Workshops | Myself, Kelsey and Stephen Campbell | October student say passed  | Those who want to learn sign language  | - Spoke to disabled students at LTU about the importance of sign language- Posted on Student Say to see if this is important for students- Promoted Student Say and LTSU website on Instagram - Passed on student say - Passed as a motion- Meetings with Kelsey to work out funding (Kelsey found possible grants)  |
| Accessible campus tours – Make ambassador tours more accessible - acom | Myself, Student Recruitment  | February | Student ambassadors/ Perspective students  | Initial Meeting mentioned with Luke – Happy to work on accessibility projects regarding Student Ambassador Teams |
| LTU Website to include information about adapted accommodation  | Myself, Student Recruitment, Accommodation  | February | Student ambassadors/ Perspective students |  |
| Promotion of different types of support and equipment | Myself, Stephen, student support team, library | Year-long project | Students requiring support  | - Four peer support are non-medical help trained. This is now available to all PSC |
| Absence section of ‘Student Check-in’ to include an ‘other’ | Myself, MyLTU steering group  |  |  |  |
| Create inclusive activities for all students to participate in | Myself, Clubs and Societies | Semester Two | Anyone but specifically disabled students who may feel left out or marginalised | - Speaking to students with disabilities about what activities they may want to participate in and what societies they would like to have joined but felt put off  |
| #TopicTuesday Social Media campaign involving topics surrounding disabilities. Discussing disabilities on a wider scale and throughout HE. Will also collectively involve #TuesdayTips – Tips supporting disabled students #TuesdayTruths – Debunking myths surrounding disabilities (e.g. arthritis is only for old people – which it is not!!) | Myself, Students (by recommendations)  | Semester Two and possibly semester three, depending on the engagement | Students, Different departments of LTU, and any interested individual | - Started collating ideas for each week with other students. - Raised the idea of posting certain topics during awareness days/ weeks to ensure students can learn more about disabilities without being overwhelmed by content.- Involvement from other students to discuss what is important for other people to know and what students would like to know more about |
|  |  |  |  |  |

Attendance Log



**Appendix C**

BCDI Rep Report:

Some feedback from English is that students would like to have more than one assessment session well before the deadline, such as in the second or third week of teaching, so they can begin preparing. And better support and feedback from the learning hub.

Level 6 Business students also feel that they would like to have more clarity on assessments earlier on in the semester too.

**Appendix D**

**Kelsey’s Goals**

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| --- | --- | --- | --- |
| **Name** | **How I will work on it?**  | **Status** | **Progress** |
| Volunteer Experience (academic) | Increase the skills developed by our volunteers through various training  | In progress | "Sep 22' Plan to provide and offer training in mental health through the 'look after you mate' training (available to course reps, student council and committees) Sep22' Offered resident mentor training to all Student council membersOct22' Want to offer support in how to include this role in CV applications and job roles" |
| Volunteer Experience  | Create a way to track progress and give direction to all volunteers within the Student's Union | In progress | "Sep 22'Making an action trackerOct22' Action Tracker and policy tracker made to be presented at first student council meeting  |
| Volunteer relationship with Student's Union  | Ensure there is an open door policy so we can collaborate in all aspects of the Student's Union | In progress | "Sep 22'Find space in calendar to set up a specific time Oct22' Set up drop-in session week of 31st " |
| Volunteer Experience (social) | Recognise the commitment made by volunteers  | In progress |  |
| Increase placement opportunities  | Provide more diverse placements for students | In progress | "Aug 22' Spoken to the chair of board of the governors around providing placements each. Jaimie is in process of trying to get each governor to provide two placement opportunities'Oct22' Raised at Board of governors " |
| Increase placement opportunities within the Student's Union  | Offer placement and work opportunities directly within the Student's Union | In progress | "Jul22' In the process of trying to confirm placements opportunities within the SU" |
| Improve bye-laws | Rewrite policies to reflect the Student's Unions new values | In progress | "July 22' Currently writing a sexual misconduct policySep22' Written first draft - presented to members of staff and student council for feedback Oct22' Student support offered training to LTSU for dealing with incidentsOct22' present motion to change By-Law 3" |
| Improve student voice and feedback  | Hold LTSU on tour twice a term- one for feedback and one for changes  | In progress | "Oct 22' Speak week held in OctoberNov22' Speak week held based on TEF data" |
| Improve student voice and feedback  | Make student say more accessible and structured for improved feedback - Student Say Day a social media campaign | In progress | "Oct 22' Planning for a student say day in NovemberNov22' To hold a student say day at the end of November " |
| Reaction to cost of living  | Campaign 1 - Hand out free food from shop that were going to waste | Done | "July 22' handed out food to graduates and made care packages to those still on campus" |
| Reaction to cost of living  | Campaign 2- Create recipes and food budget  | Done | Sep 22' Filled freshers bags with recipe card and am making them available online |
| Reaction to cost of living  | Responding to on going needs of students  | In progress | Nov22' After sitting on a Cost of living board the university has funded some of the ideas put forward by myself including, the student grub hub and the study support fund. |
| Raise awareness for PCOS & Endometriosis | Run campaign and lobby for further support for those with similar conditions  | In progress | "Sep 22' meeting with Jacky Taylor surrounding mitigating circumstances meeting with student support planned Oct22' Met with SC and the disability policy can be used to create an inclusion plan for those suffering with PCOS and endometriosis Oct22' Plans to collaborate with DR and SC to run a campaign on raising awareness of the services available to those who suffer with PCOS and Endometriosis Nov' Plans to release the social media campaign on chronic illness as well as possibly writing an articles for wonkhe around Disability support and services. " |
| Support with Breast cancer awareness | Raising awareness, | Done | "Sep 22' Met with Sarah Todd about possible campaign, looking more into Copp a feel Sep 22' Discussions for wearing pink on Wednesday 12th October Oct22' Took part in bake sale Oct22' Took part in pink ribbon walkOct22' Spoke to sports teams about wearing oink to trainingOct22' Added check yourself in Student bar toilets Oct22' Raised awareness on Instagram" |
| Look at LTSU image to the commnunity | Set up a "volunteer" award (changing name) the purpose is to get sport teams, societies and individuals to think about the wider impact they could have  | In progress | "Oct' Had meetings around the criteria that we would want to seeNov' Plans for Matty to circulate it around the sports and societies " |
| Respond to student needs  | Use the feedback to create more goals - goals should suit the current student body  | Todo |  |
| Respond to student needs  | Masters Students had concerns over timetabling  | Done | Sep22' Spoke to head of department to explain what happened with the relevant students. |
| Respond to student needs  | Masters Students had concerns over Long days | Done | Sep 22'Spoke to MD about emailing lecturers over involving scheduled breaks - Students have confirmed this took place during the day of lectures |
| Campaigns  | "Campaign - LGBTQ+ specifically non binary peoples day. | Done | July 22' Ran informative campaign explained pronouns and how to improve inclusivity for NB community |
| Campaigns  | "Campaign - LGBTQ+ specifically Transgender awareness" | In progress | Nov' Support board to for individuals to sign, Alongside informative Instagram post about key people in the trans movement including Rita Hester. |
| Campaigns  | Campaign Black History Month | Done | Oct22' Created profiles with help of information from Brett, these were shared on Instagram and Facebook |
| Campaigns | Campaign Dyslexia Awareness week  | Done | Oct22' Created Informative Instagram post explaining what its like to have different forms of dyslexia whilst promoting disability services. |
| Campaigns | Disability History Month  | In progress | "Oct' Support our disability officer in creating connections with library team to create a displayNov' I will be reading a book from chosen by our DO to write a review on it Nov' this will follow alongside the chronic illness campaign. " |
| Improve inclusivity  | "Making sure LTSU is inclusive for those who different disabilities. Want to create a policy where students with disabilities can opt in to be introduced to different departments within the University so they know and can feel included. " | In progress | "Oct22' Conversation with SC to discuss the DSA application process and how we can ease the process for students.Aim is to talk to MN about our connection with new croft surgery on their policies for doctors' notes. Nov' After speaking to SC we are talking to student support about a fund for student t apply for money to pay for said doctors' notes, alongside a DSA guide to help those going through the DSA process." |
| Diversity and representation  | How to reflect communities that don’t have a part time officer to represent  | In progress | Nov’ Spoke to Tamsin, Syra and Alison about how to engaged those from BAME background, they are offering support with the re launch of ACS in January with guest speakers. Aim is time it before elections so we can Inspire a BAME candidate this year.  |

**Kieran’s Goals**

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| --- | --- | --- |
| Name | Notes | Status |
| Green impact Sustainability  | Set up a working group with Charlie Hind and we have set timeframes for all tasks to be completed which will help us get the highest green impact score possible.  | In progress  |
| Plan specific events for freshers |  Helped plan and run a successful fresher’s event.  | Done |
| Layout of student bar change |  Changed the entire layout of The Student Bar to promote a more inclusive and diverse atmosphere.  | Done |
| Raise the profile of the student bar on social media |  Heavily promoted amongst sports clubs to get the following up. Overtaken old followers already.  | In progress |
| Host a joint sports club social once a month |  Matty and I hosted the first one last month. Next one is Halloween which is next Wednesday.  | In progress |
| Host Karaoke every Sunday.  |  I have been at every single one. We have a great set of students who come every week.  | In progress |
| Set up a gaming corner and quiet library corner.  |  Lobbied for a gaming corner which is now one of the most popular areas of the bar. Library corner is set up with board games and magazines so far. In discussions with the library over book renting,  | Done |
| Work on adjusting drinks prices to make them cheaper  |  We lobbied hard for this. New Thatches cider which is the cheapest pint at just £3.  | Done |
| Work with faith society events to make them all feel included. |  Wellbeing society are going to support next month men’s health campaign. Crafts and natter to get involved.  | To do |
| Run a show racism the red card campaign. |  Sports teams wore red to training this week. Tomorrow is our Show Racism The Red card day.  | To do |
| Champion cultured based societies to become a self-sustaining. |   | To do |
| Work with Islamic society on mental health campaigns. |  Personally, attending the Islamic society next event. In discussions with Shamus on how I can help them. Islamophobia event next month which I will be attending.  | To do |
| Support Black History Month Events.  |   | To do |
| Make the SU advice service more visible. |  We have ordered a new leaflet and sanitary product stand for outside Matts office.  | In progress |
| Create videos promoting the SU advice service.  |  I have recorded the first video. Matt very keen to continue on Rachels amazing video.  | To do |
| Organise a Movember campaign. |  This is happening next month. SU team are growing moustaches and students are able to vote on a design at the end of the month.  | In progress |
| Facilitate Andy's Man's club on campus. |  Been in touch and they are coming in to do a talk. Working with Jessie on this.  | To do |
| Men's mental health month in November. |  Full month plan. Movember, balls to cancer and an overall plan regarding removing the taboo about young men speaking out. In discussions with prominent people at University to remove the stigma.  | To do |
| Run the You Do You campaign. |  Highlighting women’s success following on from the Euros. Both academically and sporting.  | Done |
| Commission a piece of research into mental health in sports clubs.  |  Very initial stages | To do |
|  |  |  |
| Focus on sustainability especially in the bar and shop when it reopens.  | Changed VK bottles from plastic to bottles. | Done |
|  | Discussions over an accessible door are at an advanced stage with help from Caitlin. Both a door on entry and access to the toilet. Asked that we are involved in the new build discussions.  | In Progress  |
| Campaigned for the Student Bar to be more DDA compliant.  | Fire alarms to both have the sound and visual effects. Technology issue, systems being repackaged by Media Services |  |
| Cost of living  | Food packages and free stock given out during graduation. In discussions with Ben in the bar regarding the cheapest possible food package deal we can do. Cheaper coffee provider in talks with. Starbucks and costa expensive  | In progress  |
| Get SU gaining some of the bigger campus events.  | Graeme Park. Resident DJ. 3 hour set next month. Journalism and media week.  | Completed  |
|  |  |  |
| Housing Advice for SU Instagram  | Me and Matt have arranged to sit down and record a video regarding suitable housing advice. Matt is writing the script and then we are recording  | In Progress  |
| Sanctioned Mental Health research into social sports in collaboration with Trinity Sport | I have been paired with Finn Williams from trinity sport to conduct this research. Me and him are going to get extra mental health training from Matt and then finalise our study.  | In progress  |

**Appendix E**

*No further ideas gaining more than 30 interactions through Student Say since November’s Council meeting*