**How to write a motion**

If your Student Say idea has passed, congratulations! Sometimes you might need to now turn this idea into a motion to go to Student Council. Here’s a handy guide and template to help you write a motion.

**Title of Motion** – this is where you tell students what your motion is about. It might have the same title as your Student Say idea.

**Proposer** – here’s where you tell the reader who is proposing the motion (you!)

**Union Notes** - In this section, you'll write the evidence/facts/figures to support your motion. These aren't up for debate and should be indisputable. Use evidence to back yourself up!

E.g. There are currently no puppies on campus.

**Union Believes** - Here you say what you (the SU) generally believe about your idea.

E.g. Leeds Trinity SU believes that putting puppies in the library would make students happy.

**Union Resolves** - Here you say what you actually want the motion to do - what you want to happen.

E.g. To mandate the President to lobby the University to have puppies in the library.

*And that’s it! Use the template below to write your motion, and check out* [*past motions on our website*](https://www.ltsu.co.uk/studentvoice/studentcouncil/) *to help you (scroll down – they’re under ‘Democratic Policies’)*

**Title of Motion:**

**Proposer:**

**Date Submitted:**

**Union Notes**

1.
2.
3.
4.

**Union Believes**

1.
2.
3.
4.

**Union Resolves**

1.
2.
3.
4.