







SMART Action Plan 2021-22 with added reviewal in the 2023-2024 academic year.





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Action	Specific	Measurable	Appropriate	Realistic	Time	Staff Responsible	Status	Reviewal 2023/2024 Academic Year
Plastic Reduction – Commercial venues (SU and University)	We will work with our commercial coordinator to continuously assess where we can reduce plastic usage in our commercial venues. We will additionally work with the University and external services that operate within it to reduce plastic waste in food and drink outlets.	No. of plastic reduction initiatives introduced.	 	Partners we are working with are on board with plastic reduction aims and are willing to work towards this.	<p>December 2021 – Regular meetings in place with relevant stakeholders</p> <p>July 2022 – Assess how much plastic has been replaced with alternatives</p>	Rachel Ward Lucy Smith Ben Parker	<p>Oct '21: Meeting with StUdio coordinator to discuss reduction in commercial services. BP to look at stock and other options for ordering less plastic.</p> <p>Nov '21: Spoke to BP - he is working on sustainability report for our commercial venues. Currently at 60% less plastic</p> <p>Nov '21: Worked with Jen at Aramark to suggest possible catering sustainability options.</p> <p>Feb '22: BP is writing a report on our commercial services so we can release a</p>	<p>SMART Action: Completed</p> <p>Plastic Reduction at the Students' Union commercial outlet (The Student Bar) has continued with crockery being made the sole option for food at this venue.</p> <p>This has also continued this plastic reduction initiative with drinks as The Student Bar has removed all single-usage cups and replaced them with reusable ecocups with the text "drink aware – drink green" on them to make students aware of the importance of being sustainable while drinking beverages.</p>





							<p>statement to students on how we are reducing plastic waste in our venues. Also speaking to Frankie about potentially doing a video on what we have done in our services to reduce plastic waste and how students can support this through their behaviours.</p> <p>April '22: Ongoing - waiting for an update report from Ben following Best Bar None.</p> <p>April '22: Received information from Ben about plastic reduction in StUdio. To be included in Green Impact reporting.</p>	<p>This has also been incorporated into The Student Bar by no longer selling drinks that come in non-reusable plastic containers.</p> <p>Additionally with Leeds Trinity University we are now preparing to launch ecups which is a collaboration between the university and the Students' Union. These ecups will replace the single-use cups given out at the university commercial areas such as Starbucks, Costa, and the Dining Room. These are prepared to launch during our 24/25 Welcome Week Fair and to help with the cost, each first-year student will receive a free ecup to use throughout campus. These will be deposited on campus through different ports and then cleaned and maintained internally by the university catering staff.</p>
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Plastic Reduction – Sustainable Sanitary Products	Provide students with sustainable menstrual cups and provide eco- friendly, free sanitary products in the	No. of menstrual cups purchased through SU shop and amount of students engaging with	 	This has been an ongoing campaign for a no. of years that is still developing. Further interest from the	March 2022 – SU Shop stocks different sustainable sanitary products May 2022 –	Rachel Ward Lucy Smith Frankie Waterhouse	Sept '21: Meeting scheduled with GM to discuss funding. Nov '21: Comms went out and feedback collected. Meetings to be scheduled with Ben	SMART Action – Completed Due to the work completed by the President in the 2022-2023 academic year which finalized this plastic reduction
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	SU Shop and beyond	social media posts. No. of free sanitary products given out	 	University should allow the completion of this.	Opportunity for students to receive free sanitary products more easily		<p>to discuss how we get these in our commercial venues.</p> <p>March '22: Meeting with Ben following Varsity.</p> <p>April '22: Damon reached out about free sanitary products in toilets via vending machines - currently looking into costing of this and what products can be put into these machines.</p>	Initiative, students can now access free period products in a variety of different ways. This includes accessing them for free from the vending machines in the toilets across campus, from The Student Bar, from the Students' Union offices, from the university's Student Support department and from our LTSU Advice area.
Plastic Reduction – Improve Recycling on Campus	Evaluate where recycling is being taken (i.e., how the bins are collected by the waste company) and communicate this to students.	No. of students who engage with comms and/or social media about recycling on campus.	 	Students have concerns that their recycling in halls is not being disposed of properly. This therefore needs rectifying.	<p>Oct 2021 – Send out comms to students about recycling on campus</p> <p>Jan 2022 – Visit to waste disposal site organised</p> <p>Feb 2022 – Communicate finding to students</p>	Rachel Ward Lucy Smith Frankie Waterhouse	Sept '21: Comms out for students during Recycle Week signposting what can and can't be recycled. Signposted refill shops in Leeds for students.	<p>SMART Action =</p> <p>In Progress</p> <p>Our sustainability Officer campaigned during recycle week for alternatives for students. We are also working with the university to review the current waste strategy and ensure a sustainable strategy for the City Campus is implemented.</p>
Plastic	Support staff	No single-use		This is now	2021-22 – All	Rachel Ward	Sept '21: Putting policy	





<p>Reduction – Acting on freebie policy</p>	<p>and volunteers to follow our newly implemented Single-Use Plastic Freebie Policy.</p>	<p>plastic freebies or prizes are handed out at any SU event.</p>	 	<p>organisational policy so should be followed by all staff and volunteers.</p>	<p>staff and volunteers feel supported to seek alternative options for their freebies and prizes</p>	<p>Lucy Smith Lisa Burton</p>	<p>into action for all of our events where freebies/prizes are to be given away.</p> <p>Jan '22: Informal decision to extend this policy so that roller banners are not dated (reducing our plastic waste further).</p> <p>March '22: Actively seeking plastic alternatives for election freebies this year in line with policy.</p>	<p>SMART Action = Completed</p> <p>We have switched our freebies to be more sustainable by removing plastic and switching to more sustainable freebies such as cardboard, aluminum cans, experiences such as guide dog visits and tree planting and more. This has positively impacted us as a Students' Union as students have begun to see the difference that this makes and enjoy the current freebies more than previous plastic contained ones.</p>
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<p>Community Engagement – Food growing opportunity on campus</p>	<p>Create an opportunity for students to grow food on campus to engage them with sustainability.</p>	<p>No. of students who attend events related to the planters and/or no. of students who sign up to a food growing society</p>	 	<p>There is confirmed space where the planters can go, and we have received permission from the University to have them. Commercial staff are keen to use food in our commercial services.</p>	<p>January 2022 – Planters are in place with soil</p> <p>April 2022 – Event with students to plant seeds</p>	<p>Rachel Ward Lucy Smith Frankie Waterhouse Elliot McCabe</p>	<p>Sept '21: Planters ordered. Plans for engaging students.</p> <p>Oct '21: Planters arrived. Organising soil delivery.</p> <p>Nov '21: Sustainability Week to promote society</p> <p>Feb '22: Planters now have soil. We'll be moving into phase 2 of the Green Space launch which is planning an event for planting our</p>	<p>SMART Action = Completed</p> <p>The community engagement initiative to get students involved in growing food on campus to engage with sustainability was successful. Last year this continued with students getting involved to plant cabbage, mint, greenery and more.</p>
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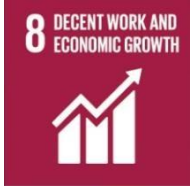


							<p>seeds in the planters.</p> <p>March '22: Seeds have been purchased. Events will follow shortly to plant.</p> <p>April '22: Sun is now shining - planting will commence shortly.</p>	<p>Furthermore, this has continued into the 2023-2024 academic year with our World Earth Day campaign being a chance for students to get involved in growing food for students to access for free while being involved in sustainability. We saw an increase in student involvement this year in comparison to previous years which is a huge success.</p>
<p>Community Engagement – World Earth Day</p>	<p>Engage members with World Earth Day and link to reducing global heating</p>	<p>No. of students reading article and/or engaging with social media posts</p>	  	<p>Continuation of established celebrations in previous years.</p>	<p>April 2022 – World Earth Day</p>	<p>Rachel Ward Lucy Smith Frankie Waterhouse</p>	<p>March '22: Content is planned for World Earth Day and event is on the website.</p> <p>April '22: Complete.</p>	<p>SMART Action: Completed</p> <p>To continue community engagement for World Earth Day in relation to current situations in the UK, in the 2023-2024 year we also hosted our 'World Earth Day: Grow Through It' campaign which was a community planting initiative with students where everyone got together to plant greenery, vegetables, herbs and flowers within 15 planters near student accommodation and The Student Bar. This</p>

								relates to the current situation of the UK due to the cost of living crisis and giving students access to free food also helps the Students' Union to work towards their commitment to campaign for each of the United Nations Sustainable Development Goals with this campaign specifically meeting goals 2, 12, 13 and 15.
Community Engagement – Set up a localised swap shop/upcycling shop	Create an opportunity for students to buy and sell essential second-hand items which	No. of Trinity students who sign up to use the swap shop.		We know this is something that LTU students have asked for; there are established platforms that	June 2022 – Platform is up and running for students to buy and sell second-hand items through.	Rachel Ward Simon Law Lucy Smith Frankie Waterhouse	Nov '21: RW has meeting lined up with other Leeds Sabbs Jan '22: RW met with Simon – to update Council on new platform	SMART Action = Completed Due to complications in using Paperclip, we looked at trying an alternative platform titled Hazaar in collaboration with the university, however, due to cost implications for our students, we decided against this and instead encouraged students to connect with alternatives. For example, we hosted second-hand vintage sales to encourage students to get involved with sustainability.

	are often thrown away each year.		 	we could work with to deliver this.			<p>Feb '22: Meeting with Simon to discuss further.</p> <p>March '22: Staff absence has delayed project.</p> <p>April '22: Picked this up - waiting for response from Paperclip.</p>	These have also been involved at our Welcome Fair and Jumpstart January Fair and we are planning to continue to do this with other items such as records, CDs and games in the future.
Community Engagement – engage students with SDGs	Create different opportunities to engage students with SDGs and ESD.	No. of different opportunities for students to learn about SDGs/ESD.	 	LTU's sustainability strand of their strategic plan will enable greater collaboration to underpin this learning.	<p>December 2022 – Engage Course Reps with SDGs/ESD</p> <p>March 2022 – Engage other volunteers (clubs/socs) with SDGs/ESD</p>	Rachel Ward Lucy Smith Chelsey Grooby	<p>July '21: Working with LTU on Professional Challenge project to do with SDGs.</p> <p>Nov '21: RW ran a session on SDGs and ESD at the first Course Rep Conference.</p> <p>March '21: Clubs and Societies are provided resources regarding SDGs to link into their sustainability award.</p>	<p>SMART Action = Completed</p> <p>The year-long campaign for the 2023-2024 academic year was focused on the United Nations Sustainable Development Goals titled 'Ignorance is not bliss: sustainability and education' which also focuses on Education for Sustainable Development implementation in collaboration with the University's Director of Sustainability.</p>

<p>Community Engagement – International Women’s Day</p>	<p>Create opportunities for students to engage with #BreaktheBias theme for IWD</p>	<p>No. of students involved with activities throughout the day</p>	 	<p>This is a goal of Rachel’s to celebrate, and we can partner with the University to increase the reach of this day.</p>	<p>March 2022 – Multiple events held over the day with high engagement</p>	<p>Rachel Ward</p>	<p>Jan ’22: Regular meetings with Women’s Officer in place. Feb ’22: Have met with LTU who will be providing guest speakers and support for #BreaktheBias theme. March ’22: Multiple events held with high levels of engagement from all students.</p>	<p>SMART Action = Completed Since 2022, International Women’s Day has had a successful event taken place by an elected officer each year.</p>
<p>Collaboration – Support LTU on the sustainability strategy</p>	<p>Work with the University to gain the Responsible Futures accreditation to support the broader sustainability strategy.</p>	<p>LTU gain Responsible Futures accreditation.</p>	 	<p>The University appreciate our input on sustainability due to our credibility as a result of successive Excellent Green Impact awards.</p>	<p>August 2022 – LTU gain Responsible Futures accreditation</p>	<p>Rachel Ward Lucy Smith</p>	<p>Sept '21: Regular catch-up meetings with JE to support with this. Oct '21: Working with LTU on Responsible Futures. Met with JE on embedding sustainability within curriculum. Jan '22: To meet with Catherine and Jane to talk about Responsible Futures and LTU Sustainability Strategy. Feb '22: Met with Catherine - sustainability strategy is going forward. We are coming to sending off the</p>	<p>SMART Action = In Progress We are currently still working to support the university on the creation of the sustainability strategy, however, this has now moved to the university’s Director of Sustainability.</p>

							<p>proposal for Responsible Futures which will aid the University's sustainability strategy. Campaigns that we run also aid the sustainability strategy.</p> <p>March '22: Ongoing. Going to regular meetings and having catch ups, talking about how we can align strategies with LTU to aid their strategy.</p> <p>April '22: Worked with Catherine on Responsible Futures which will be going into the LTU strategy. Meetings to follow and more updates to be given.</p>	
<p>Collaboration – Work with an external partner to combat global heating</p>	<p>Partner with an external charity to take action as an organisation to combat global heating.</p>	<p>1 charity is partnered with and supported in some way by LTSU.</p>		<p>Support from senior leadership and our membership's want to see us take action on global heating makes this viable.</p>	<p>March 2022 – Partnership is established</p>	<p>Lucy Smith Lisa Burton</p>	<p>March '22: As part of our election prizes, we have teamed up with Just One Tree to plant trees as a way of combatting global heating.</p> <p>April '22: We are also working with Just One</p>	<p>SMART Action = Completed</p> <p>We have continued to team up with external partners to combat global heating. This has been included as an incentive to engage students with important issues surrounding the Students' Union (e.g. campaigns, elections, voting, etc).</p>

							Tree (as a reward for our strategy survey) to plant more trees and engage students with the climate crisis.	
Collaboration – Amazon policy	Introduce a policy to reduce our purchasing from Amazon as a Students' Union	Policy is passed through Trustee Board	  	As an organisation we should be moving toward making more ethical purchasing choices and this would be a positive place to start.	<p>Jan 2022 – Motion to be passed through Student Council</p> <p>Feb 2022 – Draft policy to go to Trustee Board</p> <p>April 2022 – Trustee Board pass policy to become organisational</p>	Rachel Ward Lucy Smith Lisa Burton	<p>Oct '21: Idea is passed through Student Say with students approving idea.</p> <p>Nov '21: Motion goes to Council who request further amendments to it.</p> <p>Jan '22: Council pass motion with amendments.</p> <p>March '22: Policy now written to go to Trustee Board.</p> <p>April '22: Policy has now been passed by Trustee Board to become organisational policy.</p>	<p>SMART Action = Completed</p> <p>This Amazon Policy has been in place since 2022 and has become a key policy within our organization. This has been followed by all staff and all elected officers. This has also been strongly encouraged with our clubs and societies and has seen positive impacts among our Leeds Trinity community.</p>